



2024-2025 Texas Education for Homeless Children and Youth

Competitive Grant Application: Due 11:59 p.m. CT, April 23, 2024

NOGA ID

Application stamp-in date and time

TEA will only accept grant application documents by email, including competitive grant applications and amendments. Submit grant applications and amendments as follows:

Competitive grant applications and amendments to competitivegrants@tea.texas.gov

Authorizing legislation:

Grant period: Pre-award costs:

Required attachments:

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

1. Applicant Information

Name of organization

Vendor ID ESC UEI

Address City ZIP Phone

Primary Contact Email Phone

Secondary Contact Email Phone

2. Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- Debarment and Suspension Certification
- General Provisions and Assurances
- Lobbying Certification
- Application-Specific Provisions and Assurances
- ESSA Provisions and Assurances requirements

Authorized Official Name Title Email

Phone Signature Date

Grant Writer Name Signature Date

Grant writer is an employee of the applicant organization. Grant writer is not an employee of the applicant organization.

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3. Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. Check the box below if applying as fiscal agent. See Program Guidelines for SSA limitations for this grant.

The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. Complete the attached **TEHCY ESC SSA Member Chart**, see the Program Guidelines for further guidance on completing the attachment.

4. Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
a) Stafford MSD has seen a need to increase identification, attendance, and academic needs for homeless students and unaccompanied youth	Continue to train district administrators, teachers, and staff on the district procedures within Stafford MSD's updated McKinney-Vento Policies and Procedures Manual. Provide professional development for district administrators, teachers, and staff to increase identification, attendance rates, academic abilities and interventions, summer school, and credit recovery of homeless children.
b) Stafford MSD has seen a need to provide our students who experience homelessness with rich academic environments to promote to the next grade level and/ or pursue post-secondary ventures	SMSD is committed to providing the best education to all of our students, including our homeless students. Providing before and after-school tutorials, summer school, and academic interventions will allow students to reach their academic goals to ensure that they are promoted to the next grade level.
c) Stafford MSD has seen a need for parent and family involvement and financial resources	Continue to increase support and resources for homeless students and their families, including parent engagement courses and assistance in meeting homeless students' and families' financial needs, including school uniforms, and school supplies. Partnering with our community resources will enable SMSD to provide referrals for medical, dental, nutritional, and mental health services.

5. SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

By August of 2027, Stafford MSD will update our McKinney-Vento Policies and Procedures Manual and provide professional development regarding McKinney-Vento to 100% of district staff to ensure that our homeless students' academic, social, and emotional needs are met to influence positive student outcomes and to enable our homeless scholars to progress to the next grade level and/ or prepare them for post-secondary aspirations.

6. Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

By September 1, 2024, Stafford MSD's McKinney-Vento Policies and Procedures Manual will be updated to ensure that all information is current and accurate. All district staff will receive training on the updated manual. Both new and returning students who are identified as homeless will receive expedited enrollment and receive access to child nutrition, transportation, and academic instructional services. Each student will be assigned to a counselor, administrator, and teacher for support. Classroom interventions will be prescribed where needed. Counselors will meet with the student at least once every six weeks to determine current needs of the student and his/ her family. Our staff will contact families at least one time per six weeks to discuss needs and adjust where necessary

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8. Measurable Progress (Cont.)

Second-Quarter Benchmark

Ongoing professional development will occur for new district staff on Stafford MSD's McKinney-Vento Policies and Procedures Manual. Both new and returning students who are identified as homeless will receive expedited enrollment and receive access to child nutrition, transportation, and academic instructional services. Each student will be assigned to a counselor, administrator, and teacher for support. Classroom interventions will be prescribed where needed. Counselors will meet with the student at least once every six weeks to determine current needs of the student and his/ her family. Our staff will contact families at least one time per six weeks to discuss needs and adjust where necessary.

Third-Quarter Benchmark

Ongoing professional development will occur for new district staff on Stafford MSD's McKinney-Vento Policies and Procedures Manual. Both new and returning students who are identified as homeless will receive expedited enrollment and receive access to child nutrition, transportation, and academic instructional services. Each student will be assigned to a counselor, administrator, and teacher for support. Classroom interventions will be prescribed where needed. Counselors will meet with the student at least once every six weeks to determine current needs of the student and his/ her family. Our staff will contact families at least one time per six weeks to discuss needs and adjust where necessary.

7. Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks or summative SMART goals do not show progress, describe how you will use evaluation data to modify your program for sustainability.

Stafford MSD will use qualitative and quantitative data to evaluate our program to determine if we need any modifications. The Federal and State Programs Department will receive data submissions from all of our campuses to examine the academic, attendance, and disciplinary referrals of our homeless students. District staff will be trained on SMSD's McKinney-Vento Policies and Procedures Manual, which includes the following forms:

- McKinney-Vento Eligibility Form for Parents
- Students Residency Questionnaire
- Parent Notice and Receipt of Family Rights
- Counselor and Teacher Tracking Forms to examine academic, behavioral, attendance, and intervention data

Stafford MSD will continue to provide information relating to McKinney-Vento on our website, Parent Square communication system, and posters throughout the district to ensure early identification of eligible homeless students. We will monitor the success of our program through reports generated by our student information systems, which are currently Ascender and Eduphoria. In addition, the Federal and State Programs Department will collaborate with administrators, counselors, and the Curriculum, Instruction, and Assessment Team to review benchmark scores and progress of our homeless students. This will include coordinating services for students who are Emergent Bilinguals, receive special education services, receive Section 504 accommodations, and who have been identified as Gifted/ Talented. SMSD will also collaborate with our community outreach partners to identify and remove any barriers to academic success and mental health needs. Student support, including intervention tracking, will be reviewed each grading period. Adjustments to our program will be made if we are not meeting our goals to assist homeless students and unaccompanied youth.

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8. Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance that they accept and will comply with Every Student Succeeds Act Provisions and Assurances requirements
4. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2024-2025 Texas Education for Homeless Children and Youth Program Guidelines.
5. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2024-2025 Texas Education for Homeless Children and Youth Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
7. The applicant provides assurance that all data requests from TEA and any entity acting on the behalf of TEA are accurately and promptly reported.
8. The applicant provides assurance that performance evaluation reports are submitted for each year grant funds are received.
9. The applicant provides assurance that fiscal monitoring reports are submitted for each year grant funds are received.
10. The applicant provides assurance that the use of subgrant funds will comply with section 11432(g)(3) through (7) of the McKinney-Vento Homeless Assistance Act.
11. The applicant provides assurance that all homeless children and unaccompanied youth have equal access to the same free, appropriate public education, including public prekindergarten programs in accordance with TEC 29.153, as provided to other children and youth.
12. The applicant provides assurance that it will review and revise any policies that may act as barriers to the identification, enrollment, and retention of homeless children and unaccompanied youth; including policies related to outstanding fees, fines, absences, proof of residency, immunizations, birth certificates, guardianships, school records, transportation and other documentation.
13. The applicant provides assurance that it will provide access to educational and other services needed for homeless children and unaccompanied youth, to ensure that such children and youth have an opportunity to meet the same challenging state academic standards to which all students are held.

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8. Statutory/Program Assurances (Cont.)

14. The applicant provides assurance that all homeless children and unaccompanied youth receive prompt and appropriate placement in programs such as: Special Education, Career and Technical Education, Gifted and Talented, and English Learner.
 15. The applicant provides assurance that it will collaborate with district stakeholders to implement and monitor early warning academic interventions, to ensure on time promotion and graduation for homeless children and unaccompanied youth.
 16. The applicant provides assurance that collaboration will occur with the McKinney-Vento Liaison and district stakeholders for proper identification and coding of homeless children and unaccompanied youth.
 17. The applicant provides assurance that services provided by grant funds will not replace regular academic programs.
 18. The applicant provides assurance that all identified and enrolled are accurately reported in Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) in a timely manner.
 19. The applicant provides assurance of collaboration with local social service agencies to provide support services and community resources for homeless children, unaccompanied youth and their families.
 20. The applicant provides assurance that all homeless children and unaccompanied youth receive free meals and transportation to the school of origin, when requested by the parent, guardian, or unaccompanied youth, if it is deemed in the best interest of the student.
 21. The applicant provides assurance that it will remove barriers to accessing academic and extracurricular activities, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs.
 22. The applicant provides assurance that at least one person affiliated with the management of this grant will attend required trainings
 23. The applicant provides assurance to submit a detailed report that includes all grant activities and usage of funds for the 2024-2025 Texas Education for Homeless Children and Youth (TEHCY) grant.
 24. The applicant provides assurance that if services are provided on school grounds, the schools can use funds to provide the same services to other children and youth who are determined by the LEA to be at risk of failing in or dropping out of school. If programming does not occur on school grounds, the applicant cannot use McKinney Vento grant funds to pay for services to at-risk housed students 42 U.S.C. Section 11433(a)(2)(B)(i).
 25. Utilize TEA Other Special Populations Self-Assessment to review and analyze McKinney-Vento program implementation. This self-assessment activity must be completed by November 1, 2024, and used to inform program implementation and enhancements throughout the grant period.
 26. Ensure program has a data informed plan and strategy in place to support program implementation across all campuses. Including the following data indicators: a. Review district level data to provide intensive support and targeted training and technical assistance to campuses who historically have had low or zero identification of students experiencing homelessness. b. Provide intensive support and targeted training and technical assistance to campuses who utilize the same identifier code for all students experiencing homelessness (e.g., 100% doubled-up, 100% unaccompanied homeless youth, etc.). c. Provide intensive support and targeted training and technical assistance to campuses who historically have had low or zero identification of students experiencing homelessness with a focus on campuses that have a poverty level of 30% or higher.

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9. Statutory Requirements

1. Provide a description of the proposed grant activities, programs, and services. This description should include how they address the identified needs and promote equitable access to program services needed to improve academic outcomes for homeless children and unaccompanied youth. Include the resources, strategies and/or systems that will be implemented to support target goals and outcomes, document progress and milestones, and observable results of the proposed grant activities, programs, and services. (*Complete the attached TEHCY Grant Activity Chart, see the Program Guidelines for further guidance on completing the attachment)

If awarded this grant, Stafford MSD will use the funds to further expedite the identification, enrollment, and academic success of our homeless student population. Stafford MSD is very intentional with involving parents and guardians in their child's education. We offer Parent University classes and meetings with our campus Student Support Team (SST) to work with parents and explain processes, procedures, and identify support at the district level and from community partnerships. Stafford MSD was recently awarded the Stronger Connections Grant and we will secure a full-time district social worker to assist with student needs. Stafford MSD also explains the dispute process to parents in writing should a dispute arise regarding school selection and/ or enrollment. We provide resources to parents to enhance their child's education, including how to help their children at home. Through Parent University and other parent meetings, we assist families to help their children reach their potential and excel academically. With ongoing meetings with our Student Support Team, we can provide access to community programs and services when and where they are needed. Stafford MSD is ready and more than willing to share data with the Texas Education Agency on our progress. Stafford MSD looks forward to completing the TEA Other Special Populations Self-Assessment on or before the due date of November 1, 2024.

2. Provide a description of the extent to which: A) The application reflects coordination/collaboration with other local and state agencies that serve homeless children and unaccompanied youth. Include a list of agency, community, and LEA collaborators and a brief description of the proposed coactivities that will support implementation of the proposed grant activities, programs, and services; B) the proposed use of funds will facilitate the enrollment, identification, and educational outcomes of homeless children and unaccompanied youth; C) the extent to which the applicant will promote the meaningful involvements of parents or guardians of homeless children and youth in the education of their children; and D) The extent to which homeless children and unaccompanied youth will be integrated into the regular education program.

Stafford MSD will update our McKinney-Vento Operational Manual which includes the swift enrollment of homeless students and unaccompanied youth. Each campus receives training on the manual each year and retains a copy of the manual in the front office. The needs of each family are considered to ensure a seamless process of providing them with assistance. The campus counselor and/or campus Student Support Team (SST) meets with students identified as homeless each grading period to monitor changing student needs, academic growth, and extracurricular opportunities. When appropriate, the SST creates an Individualized Action Plan (IAP) through the RtI process to address both academic and personal needs.

Stafford MSD has cultivated relationships with several community organizations that work with our homeless students including the Fort Bend Regional Council, Attack Poverty, Creative Dreams, The Houston Food Bank, Workforce Solutions, East Fort Bend Human Needs Ministry, Second Mile Mission Center, Access Health, Fort Bend Family Promise, City Rise Church, Fort Bend Lawyers Care, Lonestar Legal Aid, Help Me Help You Too, Clothed by Faith, and SER – Jobs for Progress.

SMSD also provides Parent University classes and parent support groups for family engagement. Our SST assists parents with helping their children at home, navigating our Parent Square and student websites, and understanding school policy and procedures. Our counselors will ensure that our homeless students and unaccompanied youth are properly placed in academic courses and settings appropriate for their needs. School personnel will review each student's needs, including whether they require services within CTE, emergent bilingual, special education, Section 504, gifted and talented, and/or Response to Intervention. Stafford MSD uses HQIM in the forms of Amplify, Eureka, Zearn, iXL, and Carnegie. Our homeless students will be able to use HQIM and blended learning to achieve their educational goals.

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9. Statutory Requirements (Cont.)

3. Identify the types, intensity, and coordination of services to be provided in coordination with Title I, Part A, Homeless Reservations including: A) The process to review and develop the LEA's plan for coordinating services to support eligible homeless children and unaccompanied youth using Title I, Part A Homeless Reservations. Include the actual reservation for 2022 -2023 and the planned reservation for 2023 -2024 (Complete the attached Title I, Part A and McKinney-Vento Program Coordination Chart), and B) How the LEA determine its reservation amount for services to support homeless children and unaccompanied youth. Include how the LEA assists staff in understanding the LEA's policy or procedure to support homeless children and unaccompanied youth on all campuses regardless of the Title I status, use of these funds, and how the LEA addresses the needs of homeless children and youth in their district or campus improvement plan.

Stafford MSD's Comprehensive Needs Assessment addresses the needs of homeless students. District and campus staff identify the needs of homeless students and their families to provide direct resources through community organizations that assist with food, clothing, and other necessities Stafford MSD coordinates with local organizations to provide physical, financial, and mental health support for homeless students and unaccompanied youth. We also offer support in parent meetings, our Parent Resource Center, and Parent University.

The Federal and State Programs Department and the campus SSTs develop a plan for coordinating services for homeless children and unaccompanied youth using Title 1, Part A reservations/ set-asides. The SST determines the needs at the campus level and collaborates with the Federal and State Programs Director to determine how Title 1, Part A reservations and community resources can be used to assist our homeless student population. This reservation amount is based on the current and projected number of homeless students, the funds available, and prior expenses of students within the district.

4. Provide a description of established LEA processes to develop, review and revise current LEA policies and procedures to ensure that its proposed grant activities, programs, and services will not isolate or stigmatize homeless children and unaccompanied youth. (Complete the attached McKinney-Vento Policies and Procedures Chart)

Stafford MSD's McKinney-Vento Policies and Procedures Manual is in place and will be updated by September 1, 2024. Training on the manual will then be provided to district and campus staff. Our manual includes procedures to ensure that our proposed grant activities, programs, and services will not isolate or stigmatize our homeless children and unaccompanied youth.

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9. Program Requirements

Note to Applicants: Refer to the TEHCY Program Implementation Levels of Service and Support when addressing the four program requirements listed below.

1. Provide a description of the process and procedures that are utilized to enroll, identify, and provide all three levels of TEHCY program services and support for homeless children and unaccompanied youth who are: A) Entering and/or returning to their schools from summer or holiday break, B) Experiencing homelessness after the school year has started, C) Are not currently enrolled or attending school, and D) Are eligible for early childhood and/or prekindergarten programs.

Stafford MSD identifies homeless students each year through the registration and enrollment process and school staff reports. Families are given a McKinney-Vento application if they indicate that they are homeless on the registration form. Families are contacted when they have submitted their McKinney-Vento application to school staff. School staff will contact the family by phone and email to provide instructions for providing supporting documentation and learn more about the family's needs. After the family provides the documentation, the McKinney-Vento application is either approved or denied. If the family's application is denied, then they will receive a letter as to why their application was denied and they are given instructions on how to appeal the decision. If the application is approved, then the family is formally notified with a Notice of Approval. The notice is also sent to building administrators, counselors, registrars, the transportation dept., and the child nutrition dept. The school registrar codes the student within twenty-four hours of receiving the notice. The student can begin receiving child nutrition services on the day they are qualified as a homeless student. If transportation is requested, arrangements are made with our transportation department and other districts where needed. The school counselor and/or SST member contacts families through phone calls, emails, and/or in-person meetings at least once per grading period. Homeless students are provided services equal to services offered to every student at Stafford MSD. Stafford MSD provides instruction and services to students at the Early Childhood Campus for PreK3, PreK4, and Kindergarten students. The ECSE program provides support for eligible students. Academic and behavioral interventions and tutoring are provided to all students as needed. Stafford MSD creates reports after each grading period with information regarding the student's attendance, grades, and course credits. Teachers and staff will notify the counselor of any educational concerns, and school staff will then meet with family to address these concerns.

2. Provide a description of the annual McKinney-Vento professional development plan that is currently in place to increase awareness, support enrollment and identification, and increase staff capacity to respond to the unique educational needs of homeless children and unaccompanied youth. Include training dates, duration of training, who was trained/will be trained, and a summary of the training content and evaluation process. Include both external and internal professional development activities.

Training is provided in the Fall semester by the Director of Federal and State Programs and other pertinent staff where needed. Administrators, instructional, and support staff are trained in the procedures for the identification and enrollment of homeless students and unaccompanied youth. The training includes a review of the updated McKinney-Vento Policies and Procedures Manual. Also included in the presentation are the four types of homelessness and ways to support the education and well-being of homeless children and unaccompanied youth. All attendees complete an end-of-course survey to affirm their knowledge of best practices and procedures to serve our homeless students and their families.

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9. Program Requirements (Cont.)

3. Provide a description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for elementary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance and engagement, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g. Special Education, English Learners, and Gifted and Talented), D) Bridging program support services, E) Assessment interventions and scores, F) Discipline interventions, G) Tutoring services, H) Supplemental academic programs, and I) Other programs or services.

Upon enrollment, the Director of Federal and State Programs will be informed of all students who are eligible for McKinney-Vento services. The campus counselor will assess the individual needs of each homeless child. Interventions will be developed for the student in consultation with their teachers. By September 1, 2024, all staff will be trained on the updated SMSD McKinney-Vento Policies and Procedures Manual, which includes awareness, resources, policies, and procedures related to McKinney-Vento requirements and the enrollment process.

The Student Support Team (SST) will review grades and attendance every six weeks. Coordination of services will occur through the campus Rtl process, where the Rtl committee will monitor the student's grades, test scores, and district and state assessments. They will also tailor additional student support through campus intervention programs. All Rtl and student data will be tracked and reviewed by the SST after each grading period.

If the data shows that a homeless student is not attending school regularly, then members of the SST will reach out to the family through phone calls, emails, and home visits. Homeless students and unaccompanied youth will receive free tutoring and/or summer school.

4. A description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for secondary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance, engagement, and truancy interventions, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g., Special Education, English Learners, and Gifted and Talented), D) Advanced placement and dual credit course work, E) Transcript review for appropriate full or partial credit, F) Credit recovery or credit repairs services, G) Assessment interventions and scores, H) Discipline interventions, I) Four-year cohort graduation, J) Graduation of all homeless students (e.g., current cohort, continuers and early graduates), K) College and career readiness programs and support services, L) Post-secondary transition plan, and M) Other programs or services.

When a secondary homeless student or unaccompanied youth enrolls at Stafford High School, a needs assessment is completed by the campus counselor which includes educational and personal needs. The SST reviews attendance, grades, test scores, and disciplinary infractions every six weeks. Interventions are put in place when needed. A graduation plan and college/career/military path are put into place for each student. The SST provides assistance, tutorials, and summer school when needed to ensure that our homeless students are on track to graduate with their peers. If a homeless student has attendance issues, then families are contacted by phone, email, or a home visit. The SST also assists students with navigating college applications and financial aid. Students are also offered CTE courses. The counselors assist students with any mental health needs as they prepare for post-secondary life. Stafford MSD pays for testing fees (AP, SAT/ACT) and ensures that services provided are equitable to their peers. Graduation and senior fees are also paid for by the district.

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10. Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group		Barrier	
Group		Barrier	
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Group		Barrier	

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12. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

Payroll Costs

1.	Extra Duty Pay for Tutorials	\$2,000
2.		
3.		
4.		
5.		

Professional and Contracted Services

6.		
7.		
8.		
9.		
10.		

Supplies and Materials

11.	Professional Development/ Parent University	\$1,000
12.	Supplies and Materials for students and parents	\$2,459
13.		
14.		

Other Operating Costs

15.	Student Fees	\$1,000
16.	Transportation Needs	\$2,368
17.		

Capital Outlay

18.		
19.		
20.		

Direct and indirect administrative costs:
TOTAL GRANT AWARD REQUESTED:

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Appendix I: Negotiation and Amendments

Leave this section blank when completing the initial application for funding.

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the Administering a Grant page of the TEA website and may be emailed to competitivegrants@tea.texas.gov Include all sections pertinent to the amendment (including budget attachments), along with a completed and signed copy of page 1 of the application. More detailed amendment instructions can be found on the last page of the budget template.

You may duplicate this page.

For amendments, choose the section you wish to amend from the drop down menu on the left. In the text box on the right, describe the changes you are making and the reason for them.

Always work with the most recent negotiated or amended application. If you are requesting a revised budget, please include the budget attachments with your amendment.

Section Being Negotiated or Amended Negotiated Change or Amendment

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